



INDIGO RUN

Application for Removal of Trees on Improved Property

Name: _____ Date: _____

Address: _____

Phone: _____ Email address: _____

Application is made to remove _____ trees from the above property.

Reason for removal: _____

Name of contractor to remove trees: _____

Types of trees to be removed: _____

Diameter of trees to be removed: _____

Are trees flagged for inspection? _____ YES, **if not, please flag before inspection.**

How many trees are being replaced? _____ (please complete) **\$25 PER TREE**

COA Office staff to complete: \$25 per tree _____ Date received _____ by: _____

Inspection by ARB scheduled for _____

Inspection Report: _____

Please use additional pages if more explanation is needed.

Submit to: COA Office, 103 Indigo Run Drive, Hilton Head Island SC 29926
Phone: 843-689-7300, FAX: 843-689-7304



INDIGO RUN

Application for Removal of Trees on Improved Property

SECTION V

G. TREE REMOVAL ON DEVELOPED LOTS

In accordance with Article X, Section 10.06 of the "Amended and Restated Declaration of Covenants, Conditions and Restrictions of the Indigo Run Community Owners Association, Inc.," Section 5 – Maintenance of Property of the "Rules & Regulations, Enforcement and Due Process" of same and these "Architectural Design Guidelines," the ARB has established the following procedures for the removal of trees on developed lots.

1. The owner of said developed lot shall contact the ARB to notify and make application for a permit to remove trees prior to scheduling any work. The application shall be accompanied by a fee of \$25 and shall include all pertinent information about the property including the reasons for removal along with the name of the proposed contractor for the work. After application has been made, the ARB shall so notify the General Manager of the IRCOA. No trees greater than 6" DBH (diameter at breast height) shall be removed without the issuance of a permit from the ARB. The owner shall place a red flagging ribbon around each tree proposed for removal.
2. The ARB staff will schedule an inspection of the site which shall be performed by representatives of the ARB. Should the inspection reveal that the size, amount and condition of the trees such that their removal would significantly alter the tree canopy (such as the removal of pine trees or oaks), mitigation will be required. If there is any question as to the health of any tree planned for removal, an arborist will be employed, the cost of whom shall be borne by the owner.
3. The mitigation percentage shall be 50%, meaning, that the total aggregate diameters of trees to be removed must be replaced with suitable trees totaling at least half in aggregate diameter.
4. Should mitigation be required, the owner shall prepare a landscape plan in accordance with the applicable portions of Section V, Part D of these guidelines and submit 3 copies of same. The plan must show an entire site plan of the property with emphasis on the locations of all proposed removal and replacement trees.
5. The ARB shall evaluate the proposal at its first meeting after the site inspection and proceed normally with the review process.
6. After final approval, all work must be completed within the time periods stipulated in these guidelines.

Note: Any proposed removal of trees in common areas (i.e., roadway right-of-way, etc.) must be approved by the Town of Hilton Head Island.