

## Resolution - Rules & Regulations on Domestic Help Access

Tom Briley, Chairman - Governance Committee  
Chip Munday, General Manager

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### Background

#### **Recommendation**

The Governance Committee appreciates that many residents utilize self-employed Domestic Help. Currently, the policy is to allow these workers to enter Indigo Run by receiving a monthly work permit (hang tag) upon providing the same driving documentation that a contractor must provide. There is no charge for this tag. Hang tags are easily transferable and can be used for entry at any gate. The new gate system will allow the issuance of dashboard paper passes with bar codes which will track the use of the pass and not allow expired passes to enter. The use of this system does have a cost and the Committee deems that a reasonable fee to cover the cost is appropriate. The Committee is recommending the fee be set at \$25 for a 12 month period. In arriving at this recommendation, the Committee researched other communities and discovered that a nominal fee is common for domestic help. Modifications to the Rules & Regulations approved by the board will be furnished to all owners prior to the effective date of any change and posted on the IRCOA website.

#### **Proposed Resolution**

WHEREAS, Article 12.01 of the Declaration of Covenants, Conditions, and Restrictions of the Indigo Run Community Owners Association, Inc. states:

*“Subject to the provisions hereof, the Board of Directors may establish Rules and Regulations concerning the use of Lots, Dwellings, and the Common Areas and facilities located thereon.”...*

NOW, THEREFORE, BE IT RESOLVED, on motion duly made and seconded, that Section II. Access Rules, paragraph 1. Community Access, subparagraph O., shall be amended on this date, October 19, 2017 and will take effect on December 18, 2017 as shown below:

**Current language** states:

*“A self-employed individual(s) performing in-house cleaning or personal service tasks and who is not a licensed business or corporation will be issued a monthly work permit upon providing the same driving documentation that a contractor must provide. The owner/resident is to request the work permit for the individual(s) performing the work in their residence. These work permits can be automatically renewed by a phone call to Security by the owner/resident. If the domestic help is terminated, the owner/resident is to notify Security so that the work permit can be*

*withdrawn.*

**New language proposed:**

*“A self-employed individual(s) performing in-house cleaning or personal service tasks and who is not a licensed business or corporation must obtain an annual work permit upon providing the same driving documentation that a contractor must provide.*

*The owner/resident is to sign an application for a work permit for the individual(s) performing the work in their residence and will be required to pay a fee. The fee will be charged annually. By signing the application, the owner/resident is taking responsibility for the domestic worker.*

*Domestic help gate passes will be issued on a month-to-month basis. Renewals must be obtained by the domestic worker at the Security office without additional cost. If the domestic help is terminated, the owner/resident is to notify Security so that the work permit can be withdrawn and the gate pass deactivated. Domestic help must work on the inside of the home.”*